

# Microsoft 365 Copilot Assessment

**Microsoft 365 Copilot is a new and powerful AI tool that will enable organisations to enhance their employees' creativity, productivity and skills particularly when using the core Microsoft 365 Apps; Outlook, Word, Excel, PowerPoint and Teams.**

Ultima has put together a set of services to ensure our customers maximise their investment in Copilot, starting with our funded assessment service which includes the following benefits:

- Gain an independent view of how ready your organisation is to adopt Microsoft 365 Copilot.
- Learn how to go about identifying AI opportunities within your business.
- Learn how and why you need to consider controlling the input to Copilot.
- Learn the end-to-end considerations and processes for adopting Microsoft 365 Copilot.

Our 4-step assessment service is designed to give you the clarity you need to start your journey with Microsoft 365 Copilot. The steps are:

- ✂ **Adoption strategy** - Change doesn't have to be daunting. We will take you through our adoption strategy which is designed to facilitate a smooth adoption of Microsoft 365 Copilot.
- 🏠 **Organisation profile** - We build a Copilot organisation profile to establish your business drivers and readiness for adopting Microsoft 365 Copilot.
- ➕ **Microsoft 365 Assessment** - We examine your usage of Microsoft 365 services and help identify any migration or transition activities required to support Copilot. We also consider options for leveraging data stored outside of Microsoft 365 and 3rd party plugins for Copilot that are relevant to your organisation.
- 🔒 **Data Security Assessment** - We assess your data security posture and provide recommendations to ensure your information is protected and not overexposed, which is key to both optimising the value of using Copilot and ensuring your data doesn't inadvertently get into the wrong hands through the use of Copilot.

**“46% of the workforce will continue remote work, highlighting the need for efficient collaboration tools.”**

Source: [Will AI Fix Work? \[microsoft.com\]](#)